

# Visitor Management System



## Take visitor management to the next level and deliver an unparalleled visitor experience

Yeastar Visitor Management System empowers you to go paperless and touchless on visitor management, starting today. Seamlessly connect employees with visitors, track who's visited and why, and stay in line with your office's health goals.

### 01

#### Wow your office guests

Create a fast, end-to-end experience and welcome guests with confidence. Email guests directions about the visit beforehand and strike an excellent first impression.

### 03

#### Unburden your receptionist

Empower employees to invite, register, and meet visitors all by themselves. Free up your front desk staff from the heavy workload and build a lobby free from chaos.

### 02

#### Uplevel visitor management

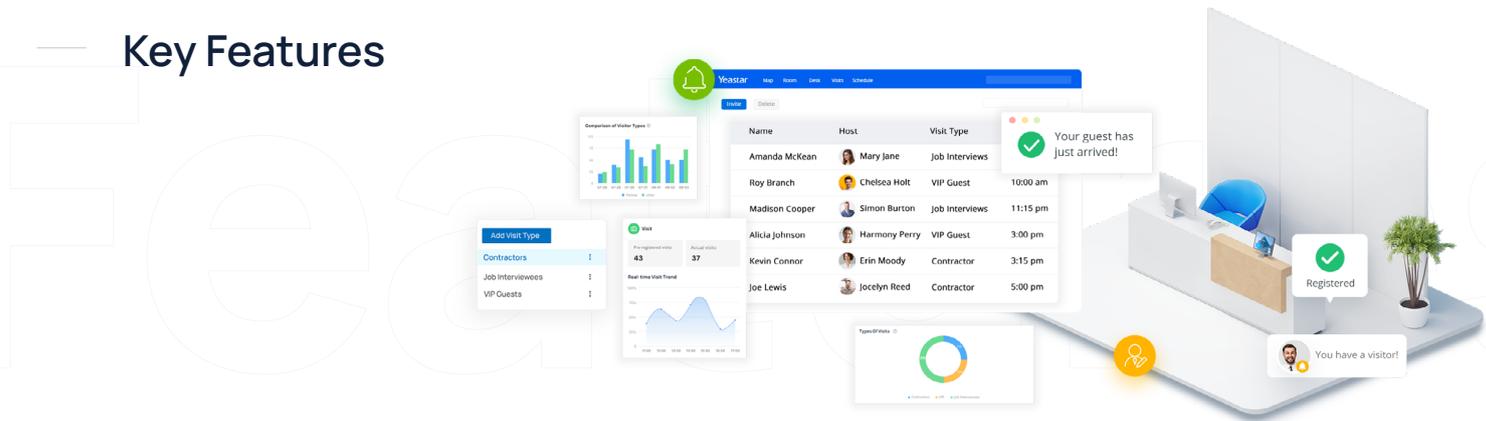
Get rid of the traditional pen and paper and manage your visitors more efficiently. Design smart check-in flows and easily track who has been in the office & when.

### 04

#### Safeguard workplace safety

Promote a healthy workplace with a touchless visitor sign-in. Set up health criteria visitors must meet to visit and conduct health screening to better protect your employees.

# Key Features



## Easy Visitor Pre-registration

Create invites and register visitors in advance with just a few clicks. Invitations will be automatically sent via email to inform guests of the date and other visit details.

## Smart Check-in Flows

Sort visitors into different types based on reasons of visit and design smart check-in flows per visit type to speed up visitor check-in.

## Visitor Badge Printing NEW

Automatically print visitor badges as guests sign in so as to identify unauthorized personnel at a glance and ensure workplace security.

## Reports, Analytics & Insights

Get informative insights into visitor volume and more from data-generated graphs, identify trends, and understand what's going on visitor-wise in your office.

## Branded Visitor Screen

Welcome visitors with a sleek visitor screen. Configure the screen interface with your company logos and unique background pictures or add a warm greeting message.

## Automatic Host Notification

Instant notification will be triggered to alert employees of the visitor's arrival to build a seamless connection and also eliminate the time-wasting long waits in the lobby.

## Fast Visitor Check-in

Visitors can check themselves in or register on the spot without help on Yeastar Visitor Screen, reducing wait times and improve efficiency.

## Comprehensive Visit Log

Track every visit in the visit log, know who has dropped by your office, and keep your people & property safe. Export the data at any time.

## Microsoft Teams Integration

Spare employees from juggling between the platforms. Integrate with Microsoft Teams and invite visitors directly within the same app you use to message your coworkers.



Yeastar Workplace

The Flexible-first Workplace Platform for Meeting Room Booking, Desk Booking, and Visitor Management.